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Afterschool Instructors

Seeking specialists in STEM (Science, Technology, Engineering, and Math),, the Performing Arts (dance, music, circus arts, drama, spoken word, etc.), Fine Arts, Healthy Lifestyles, Civic Engagement & Leadership, Physical Education, or other specialty areas that provide creative and innovative programming to youth.

Position: The primary responsibilities of the Afterschool Instructor is to provide engaging, fun, and educational programming for middle school youth on a daily basis. The Boys & Girls Clubs of Hudson County (BGCHC) program combines recreation and hands on learning to support youth development. It is designed to complement academic instruction provided in the classroom setting. This program is a safe haven for children and in the COVID-19 era, strict health and safety guidelines are followed. An ideal candidate would be passionate, knowledgeable, organized, dedicated to the academic and social enrichment of youth and familiar with NJ State Licensing procedures. This position works closely with other BGCHC staff, parents, volunteers, interns and other community partners.

Responsibilities include, but are not limited to:

- Responsible for overseeing tutoring and homework assistance (Power Hour).
- Implementation of preplanned lessons.
- Maintains positive and professional relationships with program participants.
- Responsible for creating a welcoming and youth friendly classroom space.
- Attends regular staff planning and/or evaluation meetings.
- Attends trainings to maintain the mandatory annual 10 clock hours of child care training.
- Maintains accurate records of programming to include daily attendance and youth assessment.
- Maintains inventory of program supplies and equipment.
- Ensures compliance with all NJ State licensure rules and regulations.
- Communicates program needs continuously with Director of Program Services.
- Maintains cleanliness and safety in classrooms.
- Other duties as assigned.

Preferred Experience and Qualifications:

- Bachelor's degree preferred in Education or closely related field.
- Working towards a Bachelor's Degree
- At least 1 year experience working with school age youth.
- Knowledge of field concepts, practices and principles related to program planning and implementation.

Salary and Benefits:

- Part-time position